

Guidelines for submission of synopsis based on completed postgraduate studies

Academic Sessions of Faculty of Medicine, University of Ruhuna FMAS 2024

Deadline for abstract submission – 25th February 2024

The annual academic sessions of the Faculty of Medicine, University of Ruhuna (FMAS) has introduced a separate forum for academic members to share research findings of their completed postgraduate degrees under “Emerging Research from the Faculty of Medicine, University of Ruhuna”. These submissions are accepted following an open advertisement and the synopsis will be published in the conference proceeding.

Authors are expected to adhere to the following guidelines to avoid undue delays of the review process.

1. Cover letter

The synopsis should be accompanied by a cover letter declaring the following

- i. Receipt of ethical approval (The granting body and reference number)
- ii. A conflict of interest disclosure statement

2. Preparation of the synopsis

- i. The synopsis must be typed in Times New Roman, font size 12 and spacing 1.5. Pages should be numbered consecutively starting with the title page.
- ii. The synopsis should be, literature review organized in the order of: Title Page, Main text, Acknowledgements and References. Tables and figures should be avoided in the synopsis.
- iii. Title page should include the author's name, the name of the completed degree and the institution awarding the degree, the department in which the author has worked and name of the supervisor/s with affiliation
- iv. Main text should include
 - A brief introduction and rationale for the study
 - Objectives
 - Methods
 - Results
 - Conclusion
 - References
- v. Generic names should be used for all pharmaceutical agents. When proprietary brands are used in research, include the brand (trade) name and the name of manufacturer in parentheses, however the generic name should be mentioned first in the Methods section.
- vi. Standard abbreviations should be used.

- vii. Units of measurement should be metric units.
- viii. Word count (excluding publications and references) should be 750 or less for dissertations and 1000 or less PhD/MD thesis.

3. Instructions for preparation of the Main text

I. Introduction

Provide background information on the topic with important literature references.
Explain why the research is important and what it contributes to the field.
Clearly state the purpose and specific objectives of the research.

II. Methods

Describe the research design, including the study setting, participants, sampling procedure and data collection tools/methods.
Explain how the data were analyzed, including the statistical methods used.
Discuss any ethical considerations, such as informed consent, data privacy, and confidentiality.

III. Results

Present the hypotheses that were tested in the study.
Provide a brief summary of what was discovered based on the hypotheses.

IV. Conclusion

State the main findings of the research.
Discuss the implications of the study for future research and practice.

V. References

List all references cited in the synopsis. The total number of references should be restricted to a maximum of 5, and should be formatted using Vancouver referencing style. Arabic numerical should be used within parentheses e.g. (2) to cite in the text.

4. Acknowledgements

Acknowledgements should be brief and made only for specific scientific/technical assistance and financial support and not for providing routine departmental facilities and encouragement or for help in the preparation of the manuscripts (including typing or secretarial assistance).

5. Finding and publications

Source of funding (if applicable) and a list of publications arising from the study (if available) should be included after the main text.

6. Proof reading

The synopsis must be properly proofread by author(s) and correct grammatical or spelling errors if any prior to the submission.

7. Submission

- The electronic version of the synopsis should be submitted as both Microsoft Word document and PDF, along with one hard copy.
- All documents pertaining to the completed postgraduate degrees/synopsis must be submitted or emailed to,
Dr. Nuwan Darshana,
Secretary, FMAS 2024
Department of Community Medicine
Faculty of Medicine
Email: fmas_2024@med.ruh.ac.lk
Mobile: 0714196948

Submission Deadline: 25th February 2024

Please contact Co-Chairpersons or Secretary of FMAS –2024 for any clarifications.

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